

QIBA Process Committee (PC) Meeting

Tuesday, September 19, 2023, at 2 pm (CT)

Meeting Summary

Attendees:

Kevin O'Donnell, MASC (Chair)

Michael Boss, PhD (Vice Chair)

Timothy Hall, PhD

Nancy Obuchowski, PhD

Daniel Sullivan, MD

RSNA Staff:

Joe Koudelik

Julie Lisiecki

FAQ document addressed

- PC members to help to clarify the vision, transition, and process questions that may arise as QIBA transitions to oversight by the QUIC
- Wiki will continue to be used
- Task Force report to remain confidential
- Existing contracts, e.g., CaliberMRI, will be honored; FAQ wording could benefit from additional detail
- Statistics support to be determined on an as-needed basis, and future processes will be decided by the QUIC as of December 23rd
- QIBA YouTube videos will remain accessible and linked to the Wiki
- Academy CECI² fellowship for 2024 is under consideration
- Digital Object Identifiers (DOIs) will be assigned to the most mature versions of the Profiles, likely by mid-December
 - QIBA Newsletters will also be assigned DOI links
 - DOIs will be posted to the wiki for reference
- Partnerships with other societies, industry, government, etc., will continue
- The QUIC will be a formal RSNA committee, with Board appointed members
 - Formation of subcommittee or task forces is a later possibility
 - Focus on deployment of Profiles, the larger message of QI, and education of the medical community
 - Stakeholders will be convened, and will include industry representation, deemed critical for engaging the radiology community
 - A crucial message to develop will be the value-add of QI to address clinician reservations re: use of QI

Additional Comments

- Dr. Boss stressed that existing data in the QIDW should be downloaded and stored by corresponding BCs to ensure long term availability of their Profile-supporting research data
 - Much NIBIB groundwork data is still stored in the QIDW and utilized
- Unknown whether the QUIC will focus on advancing existing biomarkers or developing new ones - entry point for Profiles will be at Stage 2 (Consensus) or later
- New Profiles requesting QUIC endorsement will need to adhere to public comment processes
 - Mr. O'Donnell noted that use of [comment resolution sheets](#) (documenting resolution of public comments) will be important to demonstrate appropriate rigor, and should include the number of comment submitters and how comments were addressed by the authoring group
 - PC leaders hope that existing QIBA processes will be supported
- QIBA members would like to ensure records of their collective efforts are maintained
 - Creating a link to the QUIC and providing legacy documents is an important PC goal

Next Steps

- RSNA Staff to add action item to BC and CC agendas for BCs to download and store QIDW data
- Dr. Boss to consult RSNA staff and draft FAQ/handoff guide for societies re: BC support needs

- Tasks, e.g., setting up calls, taking notes, etc.
- Expected use of documented templates and processes, including QIBA concepts, e.g., Claim development, etc.
- **Next Process Cmte Meeting:** Tuesday, October 3, 2023, at 2 p.m. CT {Dr. Boss to moderate; Mr. O'Donnell to attend but will be traveling}