QIBA Process Committee
Wednesday, June 29, 2016 at 3 PM CDT
Call Summary

Attendees:		**RSNA Staff:**
Kevin O'Donnell, MASc (Chair)	Eric Perlman, MD	Joseph Koudelik
Edward Jackson, PhD		Susan Weinmann

Review of Current Work

- The "Current Work" list can be found at:
  http://qibawiki.rsna.org/index.php/Process_Coordinating_Committee
- A lead is needed for drafting a cross-modality literature review "best practice" document (to invite Drs. Chung, Laue, Obuchowski and Wu to participate)
- Dr. Laue's Round-6 project will be helpful for drafting a best practices document
- Wiki page dedicated to literature search processes was suggested

Profile Template

- To take inventory on which QIBA groups are using revised Profile template and which are not (further discussion to occur on next Process call on July 13)
- Discussion on how to promote current Profile template to QIBA groups
- Communication to writing groups and BC leaders was suggested
- Groups are encouraged to adopt revised template content as long as it doesn't stall progress on Profile

Dashboards

- Google Sheet Dashboard to be linked from wiki for easy updating
- Discussion on how to encourage regular updates to this document and from what level of leadership
- Scientific Liaisons designated as point people for making updates to dashboard at this time
- A suggestion was made to have a dashboard update as a standing agenda item for all BC calls

Claim Guidance Document

- To be completed soon

Next Call: Wednesday, July 13, 2016 at 3 PM CDT