

QIBA Process Committee Call
Wednesday, September 20, 2017 at 3 PM CT
Call Summary

Attendees:

Kevin O'Donnell, MASc (Co-Chair)
Daniel Sullivan, MD (Co-Chair)
Alexander Guimaraes, MD, PhD

Edward Jackson, PhD
Lisa Karam, PhD

Nancy Obuchowski, PhD
Eric Perlman, MD

RSNA Staff:

Joe Koudelik
Susan Weinmann

Profile Review Process

- The Public Comment process can be referenced on the QIBA Wiki at:
http://qibawiki.rsna.org/index.php/Public_Comment_Process
- Discussion on the procedure for extending a public comment period
 - The intent of setting a deadline is to bring in comments promptly, but if further outreach needs to be done, it can be extended (timeline flexibility is critical to gather robust comments)
 - For example, the timing of the ASFNR meeting is after the original public comment deadline for the fMRI Profile, and fMRI members plan to attend the meeting and perform outreach there
 - Extending the deadline would provide another opportunity for ASFNR members to comment
 - Profile writer or BC leadership to notify RSNA staff that the group would like to extend the public comment period and provide staff with the new end date
 - RSNA staff to update the public comment form at: <http://tinyurl.com/QIBA-Public-Comment-Form> so that the Profile name appears as a drop down item
 - RSNA staff to send out a public comment announcement with a new deadline to 1,000+ QIBA Members and 100+ sister association contacts and SMEs provided by QIBA group leaders
 - When public comment period has closed, the Profile name will be removed from the public comment form and Profiles page of the QIBA Wiki at:
<http://qibawiki.rsna.org/index.php/Profiles> to be updated
 - Comments to be collated into Google Sheet for an efficient, collaborative comment resolution process

Review of the QIBA Assessment Procedure Guidance Document

- This document is located on the QIBA Wiki at:
http://qibawiki.rsna.org/index.php/Assessment_Procedure_Guidance
- The original purpose of this document was for testing statistical assumptions underlying the Claim(s) and for testing the composite performance of a site to compare it against the Claim(s)
- Review of Section 3: Assessing Individual Actors
 - Defined “top down” and “bottom up” approaches to assessing actors
 - Issues in text that needed clarification were addressed
 - Mr. O’Donnell to send updated draft document to Dr. Obuchowski for review and updates
- Review of Section 2.3: Assessment Procedure: Site Linearity
 - 2.3.1: Test Dataset Guidance updated

Other Business

- Mr. O’Donnell will be traveling on October 4 and unavailable during the usual call time
- RSNA staff to send out a Doodle poll to determine availability for a possible start time change to standing Process Cmte call time slot

Next Call: Wednesday, October 18, 2017 at 3 PM CT [[No October 4 call due to schedule conflicts](#)]