

## QIBA Process Committee

Monday, April 20, 2021 at 2 pm (CT)

### Call Summary

#### Attendees:

Kevin O'Donnell, MASC (Chair)

Michael Boss, PhD (Vice Chair)

Cathy Elsinger, PhD

Alexander Guimaraes, MD, PhD

Nancy Obuchowski, PhD

Dan Sullivan, MD

#### RSNA Staff:

Joe Koudelik

Fiona Miller

Julie Lisiecki

### Profile Streamlining Suggestions

- Reorganizing Profiles to make them more user-friendly is a key goal
- The most salient information should be in the front of the Profile
- Suggestion to exclude from the body of the Profile, requirements uncritical to the Claim or unfeasible to end users
- Dr. Boss and Mr. O'Donnell to attempt streamlining the Profile document (additional points in the draft template)
- The topic of omitting requirements after technical confirmation (Stage 3) feedback is received and addressed by the BCs to be revisited
- It was suggested that requirements BCs are reluctant to remove be relocated to an appendix
- It was emphasized that this updated Profile template will not be mandatory for existing BCs but will be encouraged for use, especially by new BCs with Profiles at early stages
  - To avoid progress delays, Dr. Guimaraes suggested that BCs be asked to adopt the new Profile template as long as there are not major revisions to Profiles
- An update on Profile streamlining should be added as an agenda topic for upcoming Q2 CC calls in May
  - Chairs to promote benefits and explain concepts, stating that advance notice will be provided to BC leaders
- Committee members may want to assess how aptly the proposed new form would fit various Profiles
- Dr. Boss and Mr. O'Donnell to meet offline to discuss possible reformatting of the DWI Profile

### Technical Confirmation Template Updates

- The guiding question in feasibility testing is whether the requirements as written in the Profile are practical
  - Many unexpected responses have been received re: the CT Vol and FDG-PET Profiles
  - Offering the conformance mark as an incentive to complete technical confirmation may be helpful for institutions that meet all QIBA Profile requirements (for all actors)
  - It was suggested that Dr. Zahlmann be invited to discuss this topic during the next call on May 4, as there may be potential overlap with QIBA Conformance Task Force topics
- For ease of copying and pasting responses, it is helpful for the technical confirmation checklist (form) to match the technical confirmation resolution Excel spreadsheet
- A practical guidance document is needed for BCs pursuing Stage 3

### Action items

- Mr. O'Donnell / Dr. Boss to invite Dr. Zahlmann to the next call with some background detail on the conformance conversation
- Dr. Boss to set up an offline call for Mr. O'Donnell and himself

**Next Process Cmte Call:** Tuesday, May 4, 2021 at 2 p.m. (CT)