

QIBA Process Committee
Wednesday, September 16, 2015 at 3 PM CT
Call Summary

Attendees:

Kevin O'Donnell, MASC (Chair)
Daniel Sullivan, MD (Co-Chair)
Cathy Elsinger, PhD

Brian Garra, MD
Alexander Guimaraes, MD, PhD
Edward Jackson, PhD

Lisa Karam, PhD
Eric Perlman, MD

RSNA Staff:

Susan Weinmann
Julie Lisiecki

- **Discussion on groundwork and data handling in relation to process questions**
- **NIBIB Reports**
 - Not currently standardized
 - Create guidelines to be provided to PIs who receive project funding:
 - Make follow-up a contract component
 - Set a six-month embargo time limit to allow PIs to submit data/results for publication; after the 6-months, final reports are to be officially submitted to QIBA leadership and Wiki posted for general reference. Require completion of prior projects in terms of stated deliverables before granting additional/follow-up funding to PIs
 - Final reports need to be submitted and approved in order for PIs to receive final project payment
 - PIs are required to submit a proposal to Steering Committee for NIBIB projects
- **Process Page on Wiki**
 - “Groundwork Projects & Funding” section created
 - Creating structure to organize types of information on wiki:
 - About
 - What is QIBA
 - How to join
 - Key Concepts
 - Tutorials
 - Collaborations/Liaisons
 - Associated Activities
 - Profiles
 - Modalities (Primary)
 - Title/Biomarker (Secondary)
 - Phase (Tertiary)
 - Clinically Confirmed
 - Technically Confirmed
 - Publically Reviewed
 - Public Comment

- Process
- Resources
 - Conformant Products
 - Conformance Statements
 - Where to buy Phantoms
 - Where to download DRO
 - QIDW
 - Various Types of Datasets

- Committees
 - Committee Tree
 - Individual Committee Pages
 - Scope
 - Current Activities
 - Meeting Schedule
 - Working Documents
 - How to join/contact

- Research/Knowledgebase
 - List of Projects (Funded/unfunded)
 - Modalities (Primary)
 - Projects
 - Groundwork Project Reports
 - Pointers to datasets
 - Metrology Whitepapers
 - Presentations

- Main types of information will be listed on left sidebar
- The QIBA wiki runs on mediawiki, the same free open source wiki package software used by Wikipedia

- Next Steps
 - Finish creating organizational structure for QIBA Wiki
 - Update Profile template and submit for review by Steering Committee
 - Continue to flesh out Process page
 - Look into search function and keyword tagging

Next Call:

Tentatively scheduled for Wednesday, October 7 at 5 PM CT