

## QIBA Process Committee

Wednesday, February 24, 2016 at 3 PM CT

Call Summary

### Attendees:

Kevin O'Donnell, MASC (Chair)

Daniel Sullivan, MD (Co-Chair)

Michael Boss, PhD

Alexander Guimaraes, MD, PhD

Edward Jackson, PhD

Nancy Obuchowski, PhD

Eric Perlman, MD

Nicholas Petrick, PhD

### RSNA Staff:

Joseph Koudelik

Susan Weinmann

### Current Work (Mr. O'Donnell)

- The list of current Process Committee work was reviewed and can be found at:  
[http://qibawiki.rsna.org/index.php?title=Process\\_Coordinating\\_Committee](http://qibawiki.rsna.org/index.php?title=Process_Coordinating_Committee)
- The work list is modified as goals are completed, i.e., task priorities shift (“Revise QIBA Profile Template” was replaced with “Support adoption of new Profile template”)
- Large goals have been broken up into smaller, more feasible tasks
- The committee was asked to identify the top five priorities
- The following high priority items were moved to the top of the task list:
  - Complete Claim Guidance document
  - Process/best practices for initial literature around a new biomarker/Profile
  - Improve QIBA Wiki layout
  - Flesh out Process wiki page details
    - Target task forces that are beginning the Profile process
    - Clarify dealing with comments after the public comment stage
    - Clarify the “sequencing” of stages
  - On-boarding/indoctrination process and materials for new committees and members
    - “Welcome to QIBA” introduction letter, current Profile template and staging documents, QIBA fact sheet
    - A new member commentary may be useful

### Claim Guidance (Mr. O'Donnell)

- The steps for choosing technical performance values for the claim statements were reviewed and discussed
- Methodology is needed to confirm a claim was met. i.e., how is conformance proven?
- To be continued at a future meeting

**Next Call:** Wednesday, March 9 at 3 PM CT