

## QIBA Process Coordinating Committee

April 22, 2015 at 3:00 PM CT

Call Summary

<b>Attendees:</b>		<b>Staff:</b>
Kevin O'Donnell, MASC (Chair)	Feroze Mohamed, PhD	Joe Koudelik
Daniel Sullivan, MD (co-chair)	Edward Jackson, PhD	Susan Weinmann
Michael Boss, PhD	Nicholas Petrick, PhD	
Edward Jackson, PhD		

### General Discussion (Mr. O'Donnell)

- A terminology shift from “compliance” to “conformance” was discussed
- Terminology will be presented at the face-to-face Steering Committee meeting on May 5<sup>th</sup>
- Feedback on the conformance statement was requested
- The working draft of the overall Profile template will be updated to incorporate the latest Claim language and conformance template details
- Discussion needed regarding the QA procedures/ details

### Next Steps:

- The Process Coordinating Committee will attempt to meet later in the day after the QIBA Annual Meeting on May 7<sup>th</sup> (after the breakout sessions adjourn)
- Profile Editor feedback encouraged for revised Profile template (feedback still requested from MR and US groups)
- Mr. O'Donnell will modify the template in attempts to better identify specific “Actor” roles and Claim benefactors, i.e., who is the audience?

**Next Call:** Wednesday, May 20th, 2015 at 3 PM CT