

QIBA Process Committee Call

Tuesday, November 5th, 2019 at 3 p.m. CT

Call Summary

Attendees:

Kevin O'Donnell, MASC (Chair)
Daniel Sullivan, MD (Vice chair)
Alexander Guimaraes, MD, PhD

Nancy Obuchowski, PhD
Nicholas Petrick, PhD

RSNA Staff:

Fiona Miller
Joe Koudelik
Susan Stanfa

Metrology Committee Proposal

- During its October 10th call, the EC approved the proposal to elevate the Multiparametric Metrology TF to the Metrology Cmte with the current membership and leadership of the TF taking on those roles in the Metrology Cmte pending additional recruitment and leadership discussions within the newly formed Committee
- The Metrology Cmte would be open to any QIBA member with a relevant interest; members would serve on a volunteer basis; RSNA Staff confirmed that recording attendance and minutes would not be an undue burden
- On this Nov 5th call, however, concern was raised that various biomarker committees might request Metrology Committee (MC) support for different pieces of work and if the MC were to accept all those requests, it could exceed the committee's available bandwidth, meaning some work would go unaddressed for some time. Further, some of the current TF members are specifically interested in Multiparametric issues and would likely retire from the MC when that work is completed, further reducing the available bandwidth. While Dr. Obuchowski is funded by RSNA for some QIBA activities, similar funding is not expected to be available for other members of the MC. It was suggested that perhaps the MC should limit its activities to the Multiparametric work and once that is completed consider going dormant or be dissolved per QIBA Process.
- Dr. Guimaraes to report on this topic during the Dec. 4th QIBA SC meeting and present options to consider:
 - Recommend the MC go dormant when it completes the Multiparametric work
 - Recommend the MC be dissolved when it completes the Multiparametric work
 - Since the initial decision was made in the EC, the SC could vote to rescind the EC vote promoting the TF to a cmte (the SC has the authority to do this), then since the Multiparametric Metrology TF is a Task Force (of the SC), it is dissolved by default when its work is complete.
- Mr. O'Donnell to draft a cmte start-up task list with reminders to consider expected bandwidth and membership/recruitment in addition to the current consideration of secretariat resources. In particular, when a committee is formed from an existing TF, the TF should discuss and provide input on the idea.

Public Comment

- AAPM expressed concern about whether public comment could be construed as endorsement of the profile or as vendor vs. volunteer endorsement
- QIBA is interested in comments from a broad group of stakeholders independent of whether or not they endorse the profile
- Mr. O'Donnell and RSNA Staff to add clarification to applicable QIBA Wiki pages, the public comment announcement and the public comment response form, that feedback during the public comment period is not inherently an endorsement

Onboarding Process

- Standardized template used for wiki Intro pages, stating the QIBA mission and its purpose, with stakeholder-targeted introduction text, i.e., information and perspective most relevant/engaging to the stakeholder
- “Stakeholder viewpoints” links to be included on the main “Intro to QIBA” Wiki page
- There was a review of the [QIBA for Statisticians](#) Wiki page
- Suggestion to add a “first step” section to each stakeholder page, which could include:
 - Document(s) for reference
 - Who to contact to get involved (QIBA@rsna.org)
 - RSNA staff to field initial inquiries and triage to appropriate QIBA subject matter expert
 - Mr. O’Donnell to generate contact list of responder volunteer QIBA members to whom inquiries should be forwarded
- The [QIBA for Regulators](#) page was reviewed
- QIBA for Physicists, CoreLabs and Pharma/Clinical trials pages still need to be drafted
 - Dr. Guimaraes volunteered to assist Dr. Sullivan if updates to [QIBA for Radiologists](#) is needed
 - Drs. Armato, Chenevert and Kinahan will be asked to take responsibility for the “QIBA for Physicists” page in place of Dr. Jackson
 - Core Lab (Dr. Cole)
 - Researchers/Clinical Trialists/Pharma (Dr. Zahlmann)
 - SW Analysis (Dr. Elsinger)

Reminder:

- Please [RSVP for the Dec. 4 QIBA Working Meeting](#) during the 2019 RSNA Annual Meeting
- Please [sign up for the RSNA 2019 MTE Sessions](#) at the QIBA Kiosk:
 - Type in your name next to the presentation time slot that works for you (we encourage that each 30-minute time slot is filled by at least one committee member)
 - Simply close out of the document (there is no save button and changes will automatically save)

NEW! Visit the QIBA Citations EndNote Library! Details can be found on the [QIBA Wiki Education](#)

Next Process Cmte Call: Tuesday, November 19th, 2019 at 3 p.m. CT (1st & 3rd weeks of each month)