

QIBA Process Committee

Tuesday, August 3, 2021, at 2 pm (CT)

Call Summary

Attendees:

Kevin O'Donnell, MASC (Chair)

Michael Boss, PhD (Vice Chair)

Cathy Elsinger, PhD

Alexander Guimaraes, MD, PhD

Kay Pepin, PhD

Daniel Sullivan, MD

Gudrun Zahlmann, PhD

RSNA Staff:

Joe Koudelik

Julie Lisiecki

Discussion regarding Conflict of Interest (COI) forms

- Currently, only those in leadership positions are required to sign annual COI forms; more specificity needed regarding who will / will not be required moving forward
 - Whether to send COI request to all “active” QIBA members to be considered
- Wording considering minimum / incremental financial gains was suggested
- Distinguishing between the annual COI request from RSNA/QIBA and an ad hoc COI (as issues become relevant) was also discussed; template for ad hoc COI form to be determined
- To determine COI details prior to voting, the following ideas were suggested:
 - Requesting any COI and noting it in the call summary (current process)
 - Posting a note on a committee’s Wiki roster was suggested (an asterisk would identify a generic COI, but no details would be available)
- Distinguishing differences in details such as intellectual vs. financial COI was discussed
 - QIBA volunteers may be involved in the development of a phantom or other medical device, but they do not receive compensation for this, particularly if the device is built with NIH/agency funds
 - Though recording details in the call/meeting summary was recommended for full transparency, perceived COI is irrelevant in such cases
 - Volunteers with COI concerns (*real or perceived*) re: themselves or other members, could be asked to notify the BC/CC co-chairs and at leadership discretion, recuse themselves from a vote if deemed necessary
- Another unresolved situation was addressing BC/CC co-chairs with COIs and whether they should be required to recuse themselves from a vote as well; this would most likely be related to a case involving intellectual property issues
- Dr. Palmeri noted in the QIBA COI document comments, that given the nature of their work, nearly all BC members could have some conflict and he questioned how decisions would be made if no one could vote
- Dr. Boss advocated for full transparency on the part of QIBA which is an important as organizational mindset, as avoiding any challenges regarding decisions made by QIBA in the future is crucial; decision-making processes should be clear to the medical community
- Dr. Guimaraes mentioned a COI template used for the NIMBLE study that was shared by Dr. Samir, and it will be forwarded to Process Committee members as an example

Action items

- Mr. O'Donnell to draft COI language and templates for Committee review
- Mr. O'Donnell to update the TC Process QIBA Wiki page based on Process Committee feedback

Next Process Cmte Call: Tuesday, August 17, 2021, at 2 p.m. (CT) **[1st & 3rd Tuesdays of each month]**