

QIBA Process Committee Meeting
Tuesday, February 1, 2022, at 2 pm (CT)
Meeting Summary

Attendees:

Kevin O'Donnell, MAsc (Chair)
Michael Boss, PhD (Vice Chair)
Timothy Hall, PhD

Nicholas Petrick, PhD
David Soltysik, PhD

Daniel Sullivan, MD
Gudrun Zahlmann, PhD

RSNA Staff:

Joe Koudelik
Susan Stanfa

Topics Discussed:

- Conversion of PC work items to subheadings with a linked table of contents
- Which new topics merit Process Committee TFs and how the TFs will operate
- Plans for Profile Editors meetings
- New business item: multiparameter biomarkers (Dr. Hall)

Next Steps / Action Items:

- Profile maintenance process was deemed high priority
- Process education to be included in CC meeting agendas
- PC TFs will be composed of a targeted group of members to resolve highest priority items; they will work in parallel and report back to the PC
- Guidance text re: conformance testing in Profiles to be drafted focusing on the meaning of conformance at each Profile stage
- Current version of Technical Confirmation site feedback resolution template to be finalized
- Profile Editors meetings were deemed high priority; Dr. Boss and Mr. O'Donnell to discuss plans for these meetings offline
- Dr. Boss and Mr. O'Donnell to prepare a list of publication process pros and cons for an upcoming SC meeting
- Dr. Hall to check with Dr. Obuchowski on the status of Multi-Parametric Metrology papers and discuss implications of multiparameter biomarkers
 - A narrow group of stakeholders would immensely benefit from QIBA standardization work, but would not fit into the current QIBA BC selection process for evaluating new BC proposals
 - Suggestions needed for speaker on this topic at Apr. 7 QIBA Special Virtual Session
 - To be determined whether products would be Profiles or online tools
- [Agenda items for Feb. 15 Process Committee Meeting](#) include:
 - Profile maintenance / versioning / naming: Mr. O'Donnell to organize topics and email the link to Drs. Pepin (MRE), Yap (FDG-PET), Zahlmann (QL), Boss (MR CC)
 - Drs. Boss, Elsinger, and fMRI BC Co-chair to discuss [streamlined Profile template](#)
 - [Estimates of precision](#) required when Profiles advance through stages vs. when imaging sites attempt Profile conformance: Mr. O'Donnell and Drs. Obuchowski and Petrick to finish guidance text

Next Process Committee Meeting: Tuesday, February 15, 2022, at 2 p.m. (CT) **[1st & 3rd Tuesdays of each month]**