Planning for the 3A kickoff meeting on February 25, 2013 at NIST

- Group plans to meet weekly until logistics are finalized
- Dr. Athelogou will be unavailable on January 17; Mssrs. Buckler and Dima will moderate the call
- Priority is to create an agenda for the kickoff meeting, sequencing the topics/ speakers appropriately
- Participant agreement and study design may require updating
- A finalized agenda and introductory email (for RSNA to distribute) to be drafted for discussion on the January 10th t-con
- Agenda should include the following:
  o Overview of past Group 3A efforts as a background to attendees
  o Update on both pilot and pivotal phantom study results
  o Current status of Group 3A clinical project
  o Plans for dissemination of results for clinical data study
  o Estimated availability of supporting literature to help guide clinical study
  o Graphic from the RSNA 2012 poster/representation of workflow for audience clarity

Discussion of study design and data

- Mr. Buckler distributed a draft study design for group review and comment
- Dr. Clunie has reviewed the clinical data and added two Excel files with updated design details to the QIBA wiki
- QIBA Group 1B data from Dr. McNitt-Gray accessible to Mr. Buckler
  o The ‘distractor’ change cases are still needed

Checklist for email invitation to the QIBA 3A/ QI-Bench kickoff meeting

- Invitation to February 2013 workshop
- Travel logistics
- Draft agenda
- “Ready-Talk” teleconference details to be provided by NIST for off-site attendees

Next Steps: Mssrs. Buckler and Dima to prepare QIBA 3A Clinical Challenge Kickoff Meeting Email once open issues have been resolved.

Next call: Thursday, January 10, 2013 at 11:30 AM CT.