QIBA Process Committee
Wednesday, February 24, 2016 at 3 PM CT
Call Summary

Attendees:  

Kevin O’Donnell, MASc (Chair)  
Alexander Guimaraes, MD, PhD  
Eric Perlman, MD  
Joseph Koudelik

Daniel Sullivan, MD (Co-Chair)  
Edward Jackson, PhD  
Nicholas Petrick, PhD  
Susan Weinmann

Michael Boss, PhD  
Nancy Obuchowski, PhD

RSNA Staff:

Current Work (Mr. O’Donnell)

- The list of current Process Committee work was reviewed and can be found at:  

- The work list is modified as goals are completed, i.e., task priorities shift (“Revise QIBA Profile Template” was replaced with “Support adoption of new Profile template”)

- Large goals have been broken up into smaller, more feasible tasks

- The committee was asked to identify the top five priorities

- The following high priority items were moved to the top of the task list:
  - Complete Claim Guidance document
  - Process/best practices for initial literature around a new biomarker/Profile
  - Improve QIBA Wiki layout
  - Flesh out Process wiki page details
    - Target task forces that are beginning the Profile process
    - Clarify dealing with comments after the public comment stage
    - Clarify the “sequencing” of stages
  - On-boarding/indoctrination process and materials for new committees and members
    - “Welcome to QIBA” introduction letter, current Profile template and staging documents, QIBA fact sheet
    - A new member commentary may be useful

Claim Guidance (Mr. O’Donnell)

- The steps for choosing technical performance values for the claim statements were reviewed and discussed

- Methodology is needed to confirm a claim was met. i.e., how is conformance proven?

- To be continued at a future meeting

Next Call:  Wednesday, March 9 at 3 PM CT